

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JULY 28

20

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference and in person on July 28, 2020 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jim VanDeGrift and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson, Brian Elleman and Mike Shaffer.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on June 30, 2020 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the meeting held on July 13, 2020 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Department Reports:

### **Fire/EMS:**

Mike Jameson, Fire Chief, informed the Board that he received a letter from resident Dale Everitt commending the work of volunteer firefighter Dan Woods.

Chief Jameson informed the Board that staff participated in running the entrance points at the Warren County Fair. This is a fundraising effort for the Fire Department Auxiliary.

Chief Jameson informed the Board of several fire events that occurred recently.

Chief Jameson informed the Board that the call volume is coming back up.

### **Road and Bridge:**

Ron Chasteen, Road and Bridge Supervisor, informed the Board that the red service truck is currently at two thousand dollars on GovDeals.

Mr. Chasteen informed the Board that his department has been busy completing another round of mowing.

### **Administration:**

Tammy Boggs, Township Administrator, informed the board that Warren County Rural Zoning Inspections have a conditional use and site plan approval for construction of an unattached secondary dwelling unit of 1130 sq. ft. located at 1769 S. Waynesville Rd. The Trustees are not in favor of the requested conditional use because the property is less than five acres. Mrs. Boggs will send a letter to Warren County Rural Zoning informing them of the Trustees concerns.

Mrs. Boggs informed the Board that she is working with Warren County Telecom regarding the phone system for the Township. The goal is to tie all three stations together rather than separate phone systems.

Mrs. Boggs left the Board to approve expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$372.81. The purchases include \$350.172 from Home Depot, \$10.70 from Home Depot and \$11.94 from Rural. Mr. Sams made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$372.81. All present voiced a "YEA" vote and the motion passed with **Resolution 20-07-09**. (A copy of the resolution will be included in the minutes).

### **General Reports:**

## **CORRESPONDENCE:**

**IN:**

Resolution from Warren County Commissioners regarding approval of Kever Pass and Eli's pass in the Estates of Kever Creek for public maintenance.  
 Resolution from Warren County Commissioners regarding approval of easement and agreement for waterline appurtenances with Turtlecreek Township.  
 Resolution from Warren County Commissioners regarding continued administrative hearing and rezoning to consider the PUD preliminary site plan stage 2 application for Creek Song LLC  
 Email regarding zoning permit for cell tower on 741

**OUT:**

Letter to Warren County Rural Zoning Inspection regarding the variance for 2208 Hamilton Road  
 Letter to Warren County Engineer's office regarding Trails of Shaker Run Section Four A & Section Four B  
 Warren County Regional Planning Commission regarding Lakeside at Shaker Run Section 2 & Easement Plat  
 Letter to Warren County Regional Planning Commission regarding Restoration Ranch PUD

**Fiscal Officer Reports:**

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 32285 through 32306 (copy to follow) and Vouchers 758-2020 through 807-2020.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
7/21/20	7/27/20	618-2020	CITY OF LEBANON	1000-101-0000	\$341.02	2018 TAX YEAR WHITE ANNEXATION SETTLEMENT
7/21/20	7/27/20	619-2020	CITY OF LEBANON	1000-101-0000	\$341.08	2019 TAX YEAR WHITE ANNEXATION SETTLEMENT
					<b>\$682.10</b>	
7/21/20	7/27/20	617-2020	CITY OF LEBANON	1000-591-0007	\$3,254.17	2ND QTR 2020 JEDD INCOME TAX PAYMENT
					<b>\$3,254.17</b>	
7/15/20	7/27/20	657-2020	STATE OF OHIO	1000-539-0000	\$3,582.63	ADDITIONAL TAX ON PARI-MUTUEL WAGERING MIAMI VALLEY GAMING RACETRACK PERMIT 01-01-20 TO 04-18-20 (DIRECT DEPOSIT)
					<b>\$3,582.63</b>	
7/15/20	7/27/20	613-2020	PUBLIC ENTITY RISK SERVICES OF OHIO	2192-892-0000	\$1,957.00	CLAIM PAYMENT FOR 2010 INTL FIRE TRUCK
					<b>\$1,957.00</b>	
7/9/20	7/27/20	608-2020	M FURNAS	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					<b>\$10.00</b>	
7/9/20	7/27/20	607-2020	T BRAYTON	2191-299-0000	\$275.00	LIFE SQUAD SERVICES
7/10/20	7/27/20	609-2020	P DREWS	2191-299-0000	\$64.05	LIFE SQUAD SERVICES
7/15/20	7/27/20	610-2020	MIDDLETOWN WORKS RETIREES HEALTH CARE FU	2191-299-0000	\$83.10	LIFE SQUAD SERVICES
7/15/20	7/27/20	611-2020	MIDDLETOWN WORKS RETIREES HEALTH CARE FU	2191-299-0000	\$97.22	LIFE SQUAD SERVICES
7/15/20	7/27/20	612-2020	AMERICAN REPUBLIC INSURANCE CO	2191-299-0000	\$100.27	LIFE SQUAD SERVICES
7/16/20	7/27/20	615-2020	COMPMANAGEMENT HEALTH SYSTEMS	2191-299-0000	\$607.36	LIFE SQUAD SERVICES
7/21/20	7/27/20	616-2020	US TREASURY DEPT OF VETERANS AFFAIRS	2191-299-0000	\$1,758.84	LIFE SQUAD SERVICES
7/1/20	7/27/20	620-2020	AARP	2191-299-0000	\$82.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/1/20	7/27/20	621-2020	AETNA	2191-299-0000	\$83.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/1/20	7/27/20	622-2020	HWHO	2191-299-0000	\$484.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/1/20	7/27/20	623-2020	MEDICAL MUTUAL	2191-299-0000	\$491.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/2/20	7/27/20	624-2020	BUCKEYE COMMUNITY	2191-299-0000	\$196.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/3/20	7/27/20	625-2020	UNITED HEALTHCARE	2191-299-0000	\$142.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/3/20	7/27/20	626-2020	ANTHEM BLUE	2191-299-0000	\$339.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/6/20	7/27/20	627-2020	ECHO	2191-299-0000	\$126.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/6/20	7/27/20	628-2020	CGS	2191-299-0000	\$401.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/6/20	7/27/20	629-2020	ANTHEM BLUE	2191-299-0000	\$462.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/7/20	7/27/20	630-2020	AETNA	2191-299-0000	\$472.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/8/20	7/27/20	631-2020	HUMANA	2191-299-0000	\$212.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/8/20	7/27/20	632-2020	ECHO	2191-299-0000	\$278.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/8/20	7/27/20	633-2020	HWHO	2191-299-0000	\$893.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/9/20	7/27/20	634-2020	ANTHEM BLUE	2191-299-0000	\$409.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/9/20	7/27/20	635-2020	CGS	2191-299-0000	\$760.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/10/20	7/27/20	636-2020	UNITED HEALTHCARE	2191-299-0000	\$328.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/10/20	7/27/20	637-2020	AETNA	2191-299-0000	\$329.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/10/20	7/27/20	638-2020	CGS	2191-299-0000	\$1,794.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/13/20	7/27/20	639-2020	CGS	2191-299-0000	\$388.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/13/20	7/27/20	640-2020	AETNA	2191-299-0000	\$464.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/14/20	7/27/20	641-2020	AARP	2191-299-0000	\$83.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/14/20	7/27/20	642-2020	HWHO	2191-299-0000	\$224.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/14/20	7/27/20	643-2020	ANTHEM BLUE	2191-299-0000	\$573.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/14/20	7/27/20	644-2020	ANTHEM BCBS	2191-299-0000	\$851.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/15/20	7/27/20	645-2020	AARP	2191-299-0000	\$84.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
7/15/20	7/27/20	646-2020	HNB - ECHO	2191-299-0000	\$176.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/16/20	7/27/20	647-2020	HUMANA	2191-299-0000	\$96.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/16/20	7/27/20	648-2020	UNITED HEALTHCARE	2191-299-0000	\$98.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/16/20	7/27/20	649-2020	MOLINA HEALTHCARE	2191-299-0000	\$131.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/16/20	7/27/20	650-2020	UNITED HEALTHCARE	2191-299-0000	\$233.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/16/20	7/27/20	651-2020	AETNA	2191-299-0000	\$499.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/16/20	7/27/20	652-2020	ANTHEM BLUE	2191-299-0000	\$635.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/16/20	7/27/20	653-2020	CGS	2191-299-0000	\$1,068.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/17/20	7/27/20	654-2020	AETNA	2191-299-0000	\$167.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/17/20	7/27/20	655-2020	HNB - ECHO	2191-299-0000	\$190.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/17/20	7/27/20	656-2020	CGS	2191-299-0000	\$340.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$17,578.89</b>	
7/16/20	7/27/20	614-2020	R - M KELLEY	2041-804-0000	\$1,460.00	SALE OF CEMETERY PLOTS SECTION 52, LOTS 6 & 7
					<b>\$1,460.00</b>	

**Other Business:**

None.

**Visitor Concerns:**

Mike Schaffer gave the Board an update on current happenings at Warren County Regional Planning.

**Trustee Reports:**

Mr. VanDeGrift informed those in attendance of comments he received from the community expressing their appreciation of work done on the roads and roadways.

Mr. Sams attended the Warren County Commissioners meeting and Glenmore Park has agreed to have a maximum of 300 lots instead of 330 and no patio homes. The subdivision will be served by Butler County sewer.

Mr. Sams discussed the text amendment changes involving homes rented to large groups for parties and overnight events. There have been instances of Sheriff calls from nearby residents disturbed by large parties. The home's septic system is designed to accommodate a small number of people when compared to large group numbers of twenty or more. Safety issues are also a concern for both public safety and emergency services.

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Administrative Personnel pursuant to ORC 121.22 (G) (1) at 8:25 a.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:30 a.m.

Mr. Sams made a motion, seconded by Mr. VanDeGrift, to post for the position of Administrative Assistant/Fiscal Officer Assistant at a pay range of \$16.00 - \$19.00. All present voiced a "YEA" vote and the motion was passed.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for August 10, 2020 at 7:00 P.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 20-07-09

Date of Resolution: July 28, 2020

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. VanDeGrift	YEA
Mr. Sams	YEA

Resolution adopted this 28<sup>th</sup> day of July, 2020.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

END OF MINUTES.